

FORM 2

ANTI-SEXUAL HARASSMENT ACT 2022

ANTI-SEXUAL HARASSMENT (TRIBUNAL FOR ANTI-SEXUAL HARASSMENT)  
REGULATIONS 2024

IN THE TRIBUNAL FOR ANTI-SEXUAL HARASSMENT

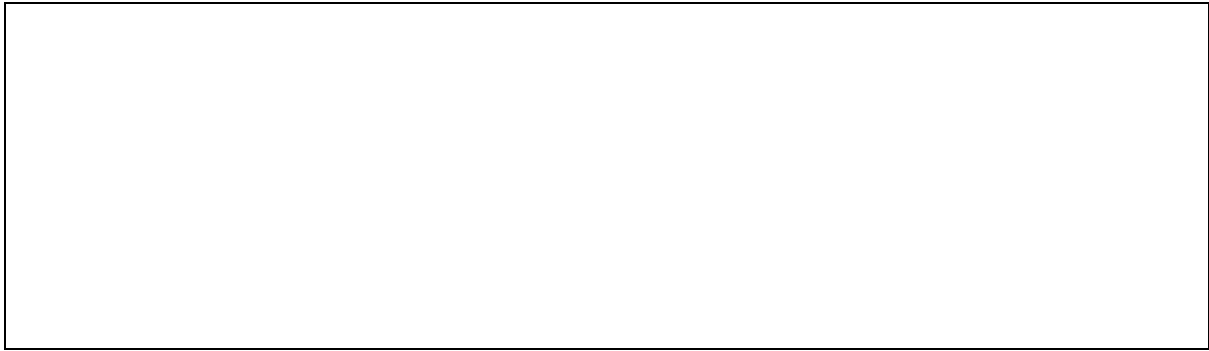
IN THE STATE OF \_\_\_\_\_

MALAYSIA

COMPLAINT NO.: \_\_\_\_\_

STATEMENT OF DEFENCE

Name of Complainant	:	
Name of Respondent	:	
NRIC No. of Respondent	:	
Email address of Respondent	:	
Telephone No./Handphone No. of Respondent	:	
Address of Respondent	:	
Occupation and Work Address of Respondent	:	
Statement of defence:		



(SEAL)

-----  
Signature/Right thumb-print and full  
name of Respondent/ Next friend or  
Guardian *ad litem*

-----  
Secretary/ Staff of the Tribunal

Date:

Date of filing:

## **INSTRUCTIONS TO THE RESPONDENT:**

1. You shall fill in all information in this form.
2. You shall state in the column "Statement of defence" whether you are admitting or disputing the complaint of sexual harassment. If you are disputing the complaint, please state the particulars of defence and attach copies of any evidence in the form of documents, records or materials to support your defence, if any. If the said copies are not attached with this form, they must be filed with the Tribunal no later than 7 working days before the hearing date. Filing can be made either at the counter or by e-mail at **dokumen.tags@kpwkm.gov.my**. The original copies must be brought on the day of hearing.
3. If the column provided is insufficient, please continue on a separate sheet of paper and attach to this form.
4. Having completed the particulars, you shall sign this form personally.  
*\* Note: A representative (next friend/guardian ad litem) is only allowed if you are under the age of 18 or under a disability.*
5. Having completed and signed this form, you shall submit this form within 14 working days from the date of receipt of Form 1 with the fee of RM10.00 to the Tribunal. The Tribunal will affix the seal of the Tribunal and a copy this form shall be returned with a receipt to you.
6. You shall appear before the Tribunal on the fixed hearing date.
7. If you fail to file your Statement of Defence within the prescribed time or fail to appear before the Tribunal on the hearing date, the Tribunal may make an order/award without referring to you.

8. You cannot be represented by an advocate and solicitor at the hearing. However, you may apply to the Tribunal during the hearing to be represented by an advocate and solicitor provided that you can show that the matter in question involves complex issues of law.
9. Please bring along your witness(es), if any, on the hearing date to support your defence.
10. Please inform the Tribunal if you require the service of a sign language interpreter or foreign language interpreter other than Bahasa Malaysia or English during the hearing.

Any enquiries regarding this complaint, please contact:

**Tribunal for Anti-Sexual Harassment (TAGS)**

**Ministry of Women, Family and Community Development**

**Tel. No : 03-8323 2279**

**E-mail : [care.tags@kpwkm.gov.my](mailto:care.tags@kpwkm.gov.my)**